



Policy for collecting children from school at the
end of the day & safeguarding children walking to
or from school alone

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INTRODUCTION

There are no laws around age or distance of walking to school.

A family's guide to the law states:

"There is no law prohibiting children from being out on their own at any age. It is a matter of judgement for parents to decide when children can play out on their own, walk to the shops or school."

Parents are legally obliged to ensure their children get to school and attend regularly, but this in itself does not disallow independent travel. However, as a school, we are responsible for the welfare of our pupils and therefore have to consider what we believe is good practice in ensuring the safety of our pupils. We also have an obligation to alert relevant authorities should we believe a child's welfare is at risk. In setting our protocol for collecting children we have taken advice from the following:

The DfE that states:

It is for each school to decide, and enforce its own pupil collection policy and request that parent/carers formalise collection arrangements in writing. The school is not responsible for a child's safety on his or her way home.

The NSPCC that states:

Children under eight can't judge the speed and distance of moving vehicles. They still need help when crossing roads.

ARRANGEMENTS FOR ALL LADY BANKES PRIMARY SCHOOL PUPILS

- Permission and arrangements for children leaving the school at the end of the day should be confirmed in writing by the parent/carers.
- All children must be collected from After School clubs by an adult unless permission is given for the child to walk home only when the pupil is in Year 6.
- No adult other than those named will be allowed to leave the school with a child. In the event that someone else should arrive without prior knowledge, the school will telephone the parent/carers immediately and await their advice.
- If a child is to be collected before the end of the school day, the school should be notified on the same morning. On arrival to school to collect the child the parent/carers must report to the school reception. The child will then be brought, by staff, to the reception to be taken home by the parent/carers.
- If the person who normally picks a child up is not doing so then a note, email or telephone call should be sent/made to school to inform us who is to pick up that day.
- Should arrangements change during the day the school should be contacted by telephone as the school cannot guarantee the email will be read in time before the children go home.
- If the parent/carers or alternative nominated adult is going to be late to collect their child, they should let the school know as soon as possible. We will keep children in school until their arrival.

WALKING HOME ALONE

There is no set age when children are ready to walk to school or home on their own. It very much depends on their maturity and confidence, knowing that children under the age of eight can't judge the speed or distance of moving vehicles. We expect all children from Nursery to Year 5 to be brought to, and collected from, school. As part of the transition to secondary school we recognise that year 6 children need to start gaining some independence and we therefore allow these pupils to walk home alone so long as we have their parents' consent to this arrangement.

WALKING HOME ALONE – ADVICE FOR YEAR 6 PARENTS

We advise parents to think about whether your child is ready to walk to and from school and assess any risks associated with the route and your child's confidence.

Work with your children to build up their independence while walking to school through route-finding, road safety skills and general awareness. There are lots of ways you can prepare your child to make an independent journey. Children who are driven to school do not have the opportunity to develop road awareness and are therefore more vulnerable when they start to walk to school independently. Walking to school is a great opportunity to learn road safety skills. The best way to do this is to walk with your children from a young age, teaching them about crossing the road and how to navigate their journey to both school and home. This helps them gain the experience and self-assurance to deal with traffic and how to find places on their own, in preparation for walking with friends or alone when they are older.

Teach your child to:

- Pay attention to traffic at all times when crossing the street; never become distracted.
- Always cross where there are traffic lights or a zebra crossing; do not cross in the middle of the road. Alternatively, cross in a place where you can see clearly in all directions. Avoid parked cars or bends in the road.
- Look both ways before crossing; listen for traffic coming and cross while keeping an eye on traffic.
- Look out for cyclists.
- Remember that drivers may not see a child, even if the child can see the driver.
- Remember that it is hard to judge the speed of a car so be cautious.
 - Never, ever, follow someone who is either a stranger or someone they know but is not a designated "safe" adult. (A safe adult is someone who has been previously agreed upon by you and your child to be safe, such as a grandparent or trusted neighbour.)

When deciding whether your child is ready for this responsibility you might want to consider the following:

- Do you trust them to walk straight home?
- Do you trust them to behave sensibly when with a friend?
- Are they road safety aware?
- Would they know what to do if a stranger approaches them?

- Would they have the confidence to refuse to do what a stranger asked?
- Would they know the best action to take if a stranger tried to make them do something they didn't want to do (scream, shout, kick or fight)?
- Would they know what to do if they needed help?
- Would they know who best to approach to get help?

If you are not confident about how your child would react then you should seriously consider whether you should allow them to walk on their own.

If families of Year 6 pupils wish their children to walk home alone the school must be informed of this by completing the following form:

<https://docs.google.com/forms/d/e/1FAIpQLSfK5ASrfygENpMmFXw554ewNis9o5DHo-YViKH2O7VMi7E1oQ/viewform?usp=sharing&ouid=116955824980286660988> or by

sending an email to the School Office. If we do not have written permission then children must be picked up from the playground.

Although some children will take part in Hillingdon's Bikeability training, they are not permitted to bring their bikes or scooters to school outside of this training week. This is due to safeguarding reasons.

Your child will also be responsible for their behaviour whilst on the school premises either before or after school. Should their behaviour not be acceptable you will be asked to accompany or collect them until they have proved they can be trusted again. The School's Behaviour policy also makes reference to the importance of behaving well 'beyond the school gate'.

CHILDREN NOT COLLECTED AT THE END OF THE DAY

The following procedures will be followed for any child who is not picked up:

- The child will remain with the class teacher for up to 10 minutes.
- After 10 minutes the child will be taken to the school reception area. The administrative team will contact the parents/carers by telephone.
- If other contacts are given on the child's emergency contact sheet, they will be contacted.
- If no contact can be made with the emergency contact or parents the school will continue to try and make contact for a reasonable amount of time until 4.30pm, at the latest.
- After 4.30pm, if we have not been able to make contact then Social Services will be contacted for advice.
- Two members of school staff (which should include at least one Senior Member of Staff) will remain at school until Social Services make their decision as to whether it is a case of abandonment.
- The school will ensure that these protocols have been followed by staff and a note of all calls will be completed.
- If a child is frequently not collected on time then the school's Attendance Officer at the London Borough of Hillingdon will be contacted for advice.
- NO CHILD WILL EVER BE LEFT ON THE SCHOOL PREMISES UNATTENDED.

THE FOLLOWING PROCEDURE WILL BE FOLLOWED IF ANY CHILD IS PICKED UP BY AN ALLEGEDLY IMPAIRED PERSON.

If the person picking up a child is, in the judgment of staff, impaired (under the influence of drugs or alcohol) and unable to adequately care for the child, the staff will not release the child to that person.

The child will be taken to the school reception and the Head teacher, Assistant Head or a Member of the Leadership Team will offer to call a relative or friend to pick up the person and child.

If no contact can be made then Social Services via Hillingdon's Stronger Families Hub will be contacted for advice.