

If your child is unable to attend school as they are unwell you **MUST** inform the school office on the first day of absence by 9.30am.



Telephone 01895 634180 and leave a message on the absence line stating your child's name, class and reason for absence.

Unless you are able to say when your child will be returning to school in this first message, please contact the school again each day your child remains at home.

**OR**

Email the same information to [absence@ladybankes.school](mailto:absence@ladybankes.school)



We are legally required to record a reason for every absence so please assist the office staff by keeping us informed.

# *Should my child go to school today?*

## Remember – Every School Day Counts!!

**Headache, Earache & Stomach Ache**  
Children with any of the above can go to school if you feel they are well enough. If symptoms persist please seek medical advice.

### **Raised Temperature**

Children can return to school 24 hours after the temperature has returned to normal.

**If you or your child have tested positive for COVID19.**  
Try to stay at home & avoid contact with other people for 3 days after the test was taken if you or your child are under 18 years.

### **Coughs and Colds**

Children can go to school as long as there is no high temperature.

### **Sore Throat and Tonsillitis**

Children with any of the above can go to school if you feel they are well enough.



**Diarrhoea and Vomiting** Children can return to school 48 hours after the last episode of diarrhoea or vomiting.

### **Head Lice**

Children can go to school with head lice but they must be treated for the condition to prevent further spreading.



Parents should treat their children and other family members by wet combing with a nit comb and conditioner or other medicated lotion available from your pharmacist. Please report any infestations to the school office so that a text can be sent home to advise parents to check.

### Threadworm

Children can go to school when they have started their treatment. Everyone at home should be treated.

### Verrucae

Children can go to school.

Verrucae should be covered in swimming pools, changing rooms and during PE.

### Conjunctivitis

Children can go to school once they have been treated.



**Chicken Pox -**  
Children should go back to school once all the spots have crusted over.

Please let the school know of any of the above illnesses, as pregnant members of staff and vulnerable children may be affected.

### What else do I need to know?

**Medicines in school** Children can come to school even if they are taking medicines.

If the medicine is 3 times a day, please administer it at home, before school, after school and at bed time.

#### Further advice:

You can also contact NHS Direct on 0845 46 47  
[www.nhs.uk](http://www.nhs.uk)

Local pharmacy – see your local pharmacist for help and advice

All children should be encouraged to wash their hands to prevent further spread of infection.



### Holidays in term time

Parents and carers will not be given permission to take children out of school during term-time for holidays.

You must complete an exceptional leave form in advance and send to the [office@ladybankes.school](mailto:office@ladybankes.school) email or hand in to your child's teacher or main reception.

Persistent absentees will be contacted by the attendance officer. Please help us keep our school attendance above 95%.



**Attendance matters!**